



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-5

Dianne Saffels, Treasurer
Marion Merrell Dow Inc., PAC
9300 Ward Parkway
Kansas City, MO 64114

DEC - 3 1993

Identification Number: C00144345

Reference: February Monthly (1/1/93-1/31/93), March Monthly Report (2/1/93-2/28/93), April Monthly (3/1/93-3/31/93), May Monthly Report (4/1/93-4/30/93), June Monthly (5/1/93-5/31/93), July Monthly Report (6/1/93-6/30/93), August Monthly (7/1/93-7/31/93), September Monthly (8/1/93-8/31/93), October Monthly (9/1/93-9/30/93), November Monthly Report (10/1/93-10/31/93)

Dear Ms. Saffels:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of Schedule A, Itemized Receipts, and Schedule B, Itemized Disbursements. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. (11 CFR §104.2(d))

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Stephen Cohen
Reports Analyst
Reports Analysis Division