



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

February 09, 2012

WILLIAM JOHN HAGAN, TREASURER
BELLAVIA FOR NEW YORK
8351 LEWISTON ROAD
BOX 301, SUITE 7
BATAVIA, NY 14020

Response Due Date
03/15/2012

IDENTIFICATION NUMBER: C00493916

REFERENCE: JULY QUARTERLY REPORT (04/01/2011 - 06/30/2011)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 5 item(s):

1. Your report discloses a negative ending cash balance of \$7,542.08. This suggests that you have overdrawn your account, made a mathematical error, or incurred a debt. If your committee has incurred a debt or obligation, please itemize this debt on Schedule D, show a zero balance on Line 8 of the Summary Page and include the amount on Line 10. If the negative ending cash balance is a result of an overdraft, it may constitute a prohibited bank contribution unless it is made on an account that has automatic overdraft protection with usual and customary interest rates and a definite repayment schedule. Please file an amendment to your report to accurately disclose your financial activities. (2 U.S.C. § 434(b)(8) and 11 CFR § 104.3(d))
2. On Schedule B supporting Line 17 of your report, you have itemized disbursements for which you have failed to include the name of the actual payee. Please amend your report to include the missing information. (11 CFR § 104.3(b)(4))
3. Itemized disbursements must include a brief statement or description of why each disbursement was made. Please amend Schedule B supporting Line 17 of your report to clarify the following descriptions: "debt paid in full" and "debt payment." For further guidance regarding acceptable purposes of disbursement, please refer to 11 CFR 104.3(b)(4)(i)(A).

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Additional clarification regarding inadequate purposes of disbursement published in the Federal Register can be found at http://www.fec.gov/law/policy/purposeofdisbursement/inadequate_purpose_list_3507.pdf.

4. Schedule D of your report fails to disclose complete information for each creditor. Commission Regulations require the full name and mailing address of each creditor, the outstanding balance at the beginning and end of the reporting period, any amount incurred during the reporting period, any payment made during the reporting period, and the nature or purpose of each debt. Additionally, all debts must be reported continuously until extinguished or settled. Please amend your report to include the full name of each creditor. (11 CFR §§ 104.3(d) and 104.11)

5. Your report discloses a debt owed to Bellavia for New York with an outstanding beginning balance of \$12,800.00. The previous report filed by your committee discloses a closing balance of \$12,000.00. These amounts should be the same. Please correct this discrepancy and file an amendment to your report(s). (2 U.S.C. § 434(b)(8) and 11 CFR § 104.11)

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended.

If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1154.

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Sincerely,

A handwritten signature in black ink that reads "Jill Sugarman". The signature is written in a cursive, flowing style.

Jill Sugarman
Sr. Campaign Finance & Reviewing Analyst
Reports Analysis Division

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