



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-3

May 15, 2003

Mark Leyva, Candidate
Committee to Elect Leyva for U.S. Congress
10027 Fourth Street
Highland, IN 46322

Identification Number: C00357434

Reference: Year End Report (11/26/02-12/31/02)

Dear Mr. Leyva:

This letter is to inform you that as of May 14, 2003, the Commission has not received your response to our request for additional information, dated April 22, 2003. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

Due to recent events, the United States Postal Service is experiencing delays in the processing and delivery of mail for the Washington D.C. area. Consequently, the Federal Election Commission is not in receipt of all incoming mail. The Commission recommends that you resubmit your response to this notice and consider using alternate delivery services such as overnight delivery or delivery by courier. If feasible, your response can also be hand-delivered. You can verify the Commission's receipt of any documents submitted by your committee on the FEC website at www.FEC.gov.

An adequate response must be received at the Commission by June 4, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter, please contact Kelly Scindian on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to