



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20461

RQ-3

June 20, 2002

Mike Wright, Treasurer  
Republican Majority Fund  
1155 21<sup>st</sup> Street, NW, #300  
Washington, DC 20036

Identification Number: C00296640

Reference: Amended 30 Day Post-Special Report (5/31/01-7/9/01), received  
1/31/02

Dear Mr. Wright:

On May 29, 2002, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your May 31, 2002, response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Your response states that the committee "retains a law firm to administer the PAC." However, your report does not appear to disclose any payments to a law firm for administrative expenses. Please clarify if all of the administrative expenses incurred for the period of June 1, 2002 through July 9, 2002 have been paid to the law firm in question.

Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule H4, supporting Line(s) 21(a) of the Detailed Summary Page. 2 U.S.C. §434(b)(5). If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2). In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

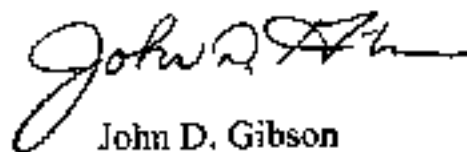
Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §§441a and 441b.

Clarification regarding administrative expenses should be disclosed during each two year election cycle beginning with the first report filed in the non-election year. Please verify that all expenses referenced above (i.e., rent, salaries, utilities, etc.) have been adequately disclosed. If these services have been provided by volunteers, please confirm this in writing.

An adequate response must be received at the Commission by July 10, 2002. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions related to this matter, please contact Andrea Needles on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,



John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

