



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

December 15, 2004

RQ-2

Jeffrey B. Norman, Treasurer  
DC Democratic State Committee  
499 South Capitol Street SW, Suite 412  
Washington, DC 20003

Response Due Date:  
January 14, 2005

Identification Number: C00295964

Reference: Amended Year End Report (7/1/03-12/31/03), received 10/22/04

Dear Mr. Norman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to include the allocated activity or event year-to-date total amount for a payment(s) to Sir Speedy, A Scott Bolden, Burton Advisory Group, Arnold & Porter, Horace Kreitzman, Philip Pannell, Sang Kwon Choi, Meshia Pratt, AT&T, Verizon, Staples Office Supply, Steve McLendon, and Linda H. Moody. Please amend your report to include the missing event year-to-date total(s).

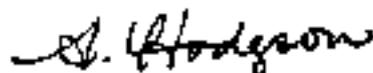
-Schedule H4 of your report discloses payments to Burton Advisory Group, which are categorized as Administrative expenses; however, the purposes of disbursement disclosed are "Consultant for Kennedy's King Dinner." Please be advised that payments made for your committee's fundraising activities must be allocated according to the funds received method and the ratio reflected on Schedule H2. Please amend your report to clarify the appropriate category for this activity or provide clarifying information regarding this apparent discrepancy.

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated.

**Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1140.

Sincerely,



Abbie Hodgson  
Campaign Finance Analyst  
Reports Analysis Division

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