



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Earl Scales, Treasurer
Democratic Executive Committee of Florida
810 Thomasville Road
Tallahassee, FL 32303

FEB 20 2003

Identification Number: C00005561

Reference: Amended Year End Report (9/27/01-12/31/01), dated 10/16/02

Dear Mr. Scales:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule H4 of your report discloses a payment(s) to "Screven H. Watson," "Hilton Fontainbleau," and "Esquire Deposition Services," which are categorized as Administrative/Voter Drive expenses; however, the purpose of disbursement disclosed are "Contract Work/Fundraising," "Lodging/Food & Beverage/JJ," and "Meeting Expense/JJ," respectively." Please be advised that payments made for your committee's fundraising activities must be allocated according to the funds received method and the ratio reflected on Schedule H2. Please amend your report to correctly disclose these activities or provide clarification regarding this apparent discrepancy.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): "October Consulting Fees". For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

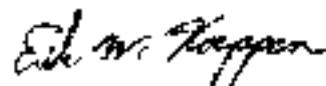
-Schedule H4 discloses payments made to credit card companies for shared federal and non-federal activity. Please be advised that these payments must identify as memo entries, the original vendors from which you have purchased an item or service regardless of the amount. Please amend your

2003 FEB 20 10 10 AM

report by providing the name and mailing address of the original vendor, along with the date, amount and purpose of each expenditure. 11 CFR §104.10.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Erik W. Koeppen
Senior Campaign Finance Analyst
Reports Analysis Division

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