



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

December 15, 2004

RQ-2

Jeffrey B. Norman, Treasurer  
DC Democratic State Committee  
499 South Capitol Street SW, Suite 412  
Washington, DC 20003

Response Due Date:  
January 14, 2005

Identification Number: C00295964

Reference: Amended April Quarterly Report (1/1/04-3/31/04), received 10/28/04

Dear Mr. Norman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-The beginning cash balance of this report should equal the ending balance of your Amended Year End Report (7/1/03-12/31/03), received 10/22/04. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

-On Schedule H4, your allocated activity or event year-to-date total calculations for the Voter Drive category are incorrect. Allocated activity or event year-to-date totals for administrative, voter drive and exempt activity costs are derived by aggregating all disbursements during the calendar year for each separate category. Allocated activity or event year-to-date totals for fundraising and direct candidate support activities are derived by aggregating all disbursements during the calendar year within a specific event. These should be calculated by adding the latest disbursement for a category or event to the previous event year-to-date total for that category or event. This running event year-to-date total should be disclosed after each disbursement is listed. Please amend your report by providing the correct event year-to-date totals.

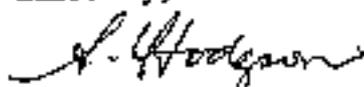
-Schedule H4 supporting Line 21(a) of the Detailed Summary Page discloses disbursements for activities on behalf of Ward Democratic Delegates and City Wide Delegates. It appears that your non-federal account has transferred-in money to your federal account to help pay for these activities. By definition, a shared activity is one which benefits both federal and non-federal candidates or committees.

Please clarify the nature of these activities, specifically whether federal candidates or committees were included. If federal candidates or committees were not included in the activities, the Commission recommends that you immediately transfer the funds received by your federal account for these activities back to the non-federal account. Although the Commission may take further legal action concerning this prohibited activity, your prompt action will be taken into consideration.

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1140.

Sincerely,



Abbie Hodgson  
Campaign Finance Analyst  
Reports Analysis Division

