



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

FEB 9 1996

Joseph P. Dwyer, Treasurer
Asplundh Tree Expert Co.
Political Action Committee
(ATE PAC)
Blair Mill Road
Willow Grove, PA 19090

Identification Number: C00177741

Reference: Year End Report (8/1/95-12/31/95)

Dear Mr. Dwyer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-It has come to the attention of the Federal Election Commission that the reports you have filed during the current election cycle do not reflect the appropriate coverage dates for quarterly filing status. Please be advised of the filing dates and coverage periods for the 1995-1996 election cycle and fill in the appropriate dates on Line 5 of the Summary Page.

<u>Report Type</u>	<u>Coverage Dates</u>	<u>Due Date</u>
Mid-Year	1/1/95-6/30/95	July 31, 1995
Year End	7/1/95-12/31/95	January 31, 1996
April Quarterly	1/1/96-3/31/96	April 15, 1996
July Quarterly	4/1/96-6/30/96	July 15, 1996
October Quarterly	7/1/96-9/30/96	October 15, 1996
12 Day Pre-General	10/1/96-10/16/96	October 24, 1996
30 Day Post-General	10/17/96-11/25/96	December 5, 1996
Year End	11/26/96-12/31/96	January 31, 1997

-In order for your report to be considered complete, a Detailed Summary Page must be filed. 2 U.S.C. §434(b)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel

Celebrating the Commission's 20th Anniversary

YESTERDAY, TODAY AND TOMORROW
DEDICATED TO KEEPING THE PUBLIC INFORMED

free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Neil Evans
Reports Analyst
Reports Analysis Division

254

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