



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-51

Robert L. Shields, Jr., Treasurer
Conservative Citizens for America
7700 North Second Street
Rockford, IL 61115

AUG 4 2000

Identification Number: C00303396

Reference: Mid-Year (1/1/99-6/30/99) and Year End (7/1/99-12/31/99) Reports

Dear Mr. Shields:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 21(a) of the Detailed Summary Page should only be used to report the federal and non-federal shares of allocable activities. If your committee has only one account, the total operating expenditures (administrative expenses) should be reported on Line 21(b). Please amend your report to confirm the nature of your expenditures and to provide the total on the appropriate line.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Angela Williamson
Angela Williamson
Reports Analyst
Reports Analysis Division