



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20543

RQ-2

Dennis Richardson, Treasurer  
Oregon Republican Party  
570 Liberty Street, SE, Suite 200  
Salem, OR 97301

APR 23 2003

Identification Number: C00153031

Reference: October Quarterly Report (7/1/02-9/30/02)

Dear Mr. Richardson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The beginning cash balance of this report should equal the ending balance of your 2002 Amended July Quarterly Report (5/2/02-6/30/02), received 2/6/03. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

-The totals listed on Lines 6(e), 7, 11(a)(iii), 11(b), 11(d), 12, 17, 19, 20, 21(b), 21(c), 22, 29, 30 and 31, Column B of the Summary and Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.

-Your report discloses an outstanding balance (s) beginning this period for a debt (s) owned to Pitney Bowes and US Bancorp. However, the outstanding balances for these debts do not equal the closing balances on your Amended 2002 July Quarterly report (received 2/6/03). Please amend your report(s) to clarify this discrepancy.

-Please provide a Schedule A to support the entry disclosed on Line 11(c) of the Detailed Summary Page. All contributions from political committees

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must be itemized on Schedule A regardless of the amount. 2 U.S.C. §434(b)(3)(B)

-Your report discloses a debt to US Bancorp with a negative outstanding balance of \$6,257.28. A debt with a negative balance is a debt that is owed TO your committee. Debts owed TO your committee should be reported on Schedule D supporting line 9. Please amend your report to clarify this apparent discrepancy.

-Please amend your report by providing the address for each disbursement itemized on Schedule(s) B and H4 supporting Line(s) 21(b) and 21(a)(i).

-On Schedule H3 supporting Line 18 of the Detailed Summary Page, Lines i), ii)e), and iii)e) for the transfer-in from the Oregon 570 Liberty SE #200 account do not add up to the 9/16/02 and 9/27/02 transfers of \$197,384 and \$146,311.26, respectively. Please amend your report to correct this discrepancy. 11 CFR §104.10

-Please clarify all expenditures for "voter registration" and/or "GOTV." If any of these activities referenced House or Senate candidates, they should be allocated accordingly, unless merely incidental to the overall activity. If a portion or all of these expenditures were made on behalf of federal candidates, they should be reported on Schedules B, E or F for Lines 23, 24 or 25 of the Detailed Summary Page, as appropriate.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): "reim for supplies." For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Schedule H4 discloses payments made to credit card companies for shared federal and non-federal activity. Please be advised that these payments must identify as memo entries, the original vendors from which you have purchased an item or service regardless of the amount. Please amend your report by providing the name and mailing address of the original vendor, along with the date, amount and purpose of each expenditure. 11 CFR §104.10.

-Your report includes multiple Schedules H1. One Schedule H1 has section D (Ballot Composition) completed with a federal percentage of 28.57%.

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One Schedule H1 has section D (Ballot Composition) completed with a federal percentage of 0%. Please be advised that a state party committee should only submit one Schedule H1 with section D completed. Please amend your report to clarify these apparent discrepancies.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Maureen Benitz

Campaign Finance Analyst  
Reports Analysis Division

