



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

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Andrea Smith, Treasurer
Republican Campaign Committee
of New Mexico
P.O. Box 36900
Albuquerque, NM 87176

SEP 20 1995

Identification Number: C00020818

Reference: Mid-Year Report (1/1/95-6/30/95)

Dear Ms. Smith:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The identification of each contributor, including the person's occupation and name of employer, must be provided if the person has contributed in excess of \$200 in the aggregate during the calendar year. Please amend Schedule A supporting Line 11(a)(i) for each entry lacking a contributor's employer and occupation.

Note: If your committee has made attempts, either by a written request or by an oral request documented in writing to obtain this information from each contributor, your committee may have exercised "best efforts." Under revised 11 CFR 104.7(b), such effort shall consist of an initial clear and conspicuous request for the name, mailing address, occupation, and name of employer of each individual who has contributed over \$200 in the calendar year which informs the contributor that the reporting of such information is required by law. If necessary, your committee must make a written follow-up request or an oral follow-up request documented in writing, within thirty days with no additional solicitation. Subsequently, the committee should report any changes provided by the contributor or any additional information which is in the committee's records. If you believe that your committee satisfies the "best efforts" provision, you should provide a copy of your solicitation or an explanation of the method(s) used to obtain contribution information. Clarification regarding "best efforts" should be disclosed during each two year election cycle beginning with the first report filed in the non-election year. 11 CFR §104.3(a)(4)(i)

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-Your report does not include a Schedule H1 to disclose the ratio for the allocation of administrative and generic voter drive costs. This ratio is determined at the beginning of each two-year election cycle. All shared administrative and generic voter drive costs incurred during the two-year cycle must be allocated according to this ratio, unless the federal account elects to pay a higher percentage of its cost. 11 CFR §106.5(b)(2), (d)(1), (d)(2) and 11 CFR §§104.10(b)(1)(ii)(B) and 106.6(c)

-Please provide a Schedule C, as appropriate, to support the entry of \$850.00 reported on Line 27 of the Detailed Summary Page. Loans and debts must be continuously reported until they are either repaid or settled. 11CFR 104.3(d)

-Please clarify all expenditures made for the Lincoln Day Dinner on Schedule H4. If a portion or all of these expenditures were made on behalf of specifically identified federal candidates, this amount should be disclosed on Schedule B or F supporting Line 23 or 25 and include the amount, name, address and office sought by each candidate. 11 CFR §104.3(b)

-Contributions to federal and non-federal committees do not qualify as shared expenses to be allocated between your federal and non-federal accounts. Contributions to federal committees should be disclosed on a Schedule B supporting Line 23, and contributions to non-federal committees on a separate Schedule B supporting Line 29. Please be advised that reimbursement from your committee's non-federal account for any portion of these contributions is not permissible. 11 CFR §102.5(a)(1)(i)

Additionally, please clarify your committee's relationship with the "Republican League of Congressional Congress" and "Republican Party", both of which have received shared payments from your federal and non-federal accounts.

The Commission recommends that you immediately transfer the funds received by your federal account, as reimbursement for federal and non-federal contributions, back to your non-federal account. Although the Commission may take further legal action concerning this prohibited activity, your prompt action will be taken into consideration.

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-Your report includes computer produced formats of Schedule A. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

-Please provide the total for Line 9, Column A of the Summary Page.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

T. Suzanne Shaw
T. Suzanne Shaw
Reports Analyst
Reports Analysis Division

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