



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

David Plouffe, Treasurer
Democratic Congressional
Campaign Committee -Expenditures
430 S. Capitol St SE
Washington, DC 20003

DEC 29 1999

Identification Number: C00000935

Reference: April Monthly (3/1/99-3/31/99) and May Monthly (4/1/99-4/30/99) Reports

Dear Mr. Plouffe:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule B of your report to clarify the following description(s): casual services. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "Andrew J. Dodson".

Andrew J. Dodson
Senior Reports Analyst
Reports Analysis Division