



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20541

April 10, 2003

RQ-3

James Joseph Zogby, Treasurer
Arab American Leadership Council PAC
1600 K Street NW, Suite 601
Washington, DC 20006

Identification Number: C00194225

Reference: April Quarterly (1/1/02-3/31/02) and July Quarterly (4/1/02-6/30/02) Reports

Dear Mr. Zogby:

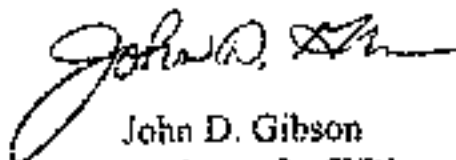
This letter is to inform you that as of April 9, 2003, the Commission has not received your response to our request for additional information, dated March 19, 2003. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

Due to recent events, the United States Postal Service is experiencing delays in the processing and delivery of mail for the Washington D.C. area. Consequently, the Federal Election Commission is not receipt of all incoming mail. The Commission recommends that you resubmit your response to this notice and consider using alternate delivery services such as overnight delivery or delivery by courier. If feasible, your response can also be hand-delivered. You can verify the Commission's receipt of any documents submitted by your committee on the FEC website at www.FEC.gov.

An adequate response must be received at the Commission by April 30, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Alissa Sagri on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,



John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure

2025 RELEASE UNDER E.O. 14176



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

James Joseph Zogby, Treasurer
Arab American Leadership Council PAC
1600 K Street NW, Suite 601
Washington, DC 20006

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Identification Number: C00194225

Reference: April Quarterly Report (1/1/02-3/31/02) and July Quarterly Report
(4/1/02-6/30/02)

Dear Mr. Zogby:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report(s) includes an additional schedule(s) of what appears to be a prohibited in-kind contribution(s) from a possible sponsoring organization, the Arab American Institute, for personnel and overhead/administrative expenses (pertinent portions attached). A non-connected committee can receive limited support from a sponsoring organization, but any receipt is considered a contribution and subject to the limits of the Federal Election Campaign Act. In addition, the Arab American Institute is an incorporated entity and prohibited from making contributions to political committees. (2 U.S.C. §441b(a))

If any apparently prohibited contribution in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information.

If your committee has received any prohibited contributions from the Arab American Institute, the full amount should be immediately refunded. See 11 CFR §103.3(b)(1).

However, if your committee is a separate segregated fund and the Arab American Institute is your connected organization and therefore legally permitted to financially support the administrative expenses of your

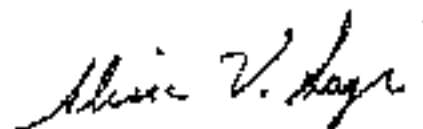
committee (11 CFR §102.2 (a)(1)(ii)), and amended Statement of Organization should be filed listing your committee as a separate segregated fund on Line 5(e) and the Arab American Institute as your connected organization on Line 6.

Furthermore, the financial activity listed was not reported on any line of the Summary or Detailed Summary Page(s), and was not itemized on the appropriate supporting schedule(s).

Please clarify the nature of these transactions and amend your report, if necessary. Although the Commission may take further legal action concerning the acceptance of a prohibited contribution, prompt action by your committee will be taken into consideration.

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Alissa V. Sagri
Campaign Finance Analyst
Reports Analysis Division

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AAI PERSONNEL ON LOAN TO ACCPAC '82
 SNAF (week and approx. % of work hours) 1st Qtr.

	Jan.	Feb.	Mar.	Equiv.
E. Ellis Admin	1% 50.42	1% 30.43	2% 60.84	121.68
B. Huff Admin	1% 32.50	1% 32.50	1% 32.50	97.50
K. Bennett Admin	1% 22.50	1% 22.50	1% 22.50	67.50
Total				286.68
% of monthly salary	1%	1%	1%	
Monthly overhead Total	57.16	57.16	57.16	171.48
Overhead includes:				
Rent				
Supplies				
Repad of equip.				
Repair and maint.				
Inc./employee benefits				
Monthly average 17,155				
Travel Expenses				
Web host	124.85			

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ALL PERSONNEL ON LOAN TO ALCTAC '02
 Staff (week and approx. % of work hours) 2nd Qtr.

	Apr. 1%	May 1%	Jun 1%	Equiv.
E. Giff Admin	30.42	30.42	30.42	91.26
B. Cluff Admin	1%	32.50	32.50	65.00
S. Bernath Admin	1%	1%	22.50	23.50
Total				179.76
% of monthly sales	Apr. 0.37%	May 0.37%	Jun 0.37%	
Monthly overhead Total	70.26	70.26	70.26	210.78

Overhead Includes
 Rent
 Supplies
 Rental of equip.
 Repair and maint.
 Ins./employee benefits
 Monthly average 18,986.94

Indirect Expenses

Permitted	113.76
Overhead	210.78
Total	324.54

Direct Expenses

Web host	93.00
Postage	3.10
Taxes	190.10

