



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

MAR 2 2003

Walter C. Ayers, Treasurer
Virginia BankPAC
700 East Main Street, Suite 1411
Richmond, VA 23219

Identification Number: C00101626

Reference: 30 Day Post-General (10/17/02-11/25/02) and Year End (11/26/02-12/31/02) Reports

Dear Mr. Ayers:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please be advised that Schedule H1 is used by political committees that have established separate federal and non-federal accounts to allocate between its federal account and non-federal account all expenses for administrative costs, generic voter drives, and fundraising programs or events. 11 CFR §106.6(b)(2) If your committee does not maintain a non-federal account, then Schedule H1 does not need to be filed. Please amend your report with clarifying information.

Any amendment or clarification should be filed with the Federal Election Commission. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "Colleen Manning".

Colleen Manning
Campaign Finance Analyst
Reports Analysis Division

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