



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

September 21, 2000

John Hennessy, Treasurer
Toby Roth for Congress 1996
Committee
512 W. College Avenue
Appleton, WI 54911

Identification Number: C00140350

Reference: April Quarterly Report (1/1/00-3/31/00)

Dear Mr. Hennessy:

On August 30, 2000, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

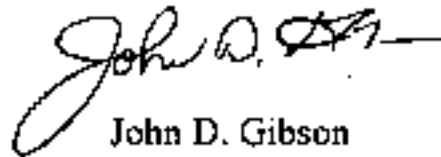
Your September 18, 2000, response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-The Commission notes that your letter dated September 13, 2000 states that you will provide a Schedule A for the entry reported on Line 16. When itemizing contribution refunds you should indicate the original date that the contribution was made as well as the date that the refund was issued, or in your committee's case, the date the check was voided and the amount reccredited to the committee. You can refer to the Campaign Guide which demonstrates the proper way to report contribution refunds.

An adequate response must be received at the Commission by October 11, 2000. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions related to this matter, please contact Antoinette Kitchen on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "John D. Gibson". The signature is written in black ink and is positioned above the printed name.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

