



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

April 11, 1996

Carol Lottice, Treasurer
Chevron Employees Political
Action Committee
575 Market Street, Room 908
San Francisco, CA 94105

Identification Number: C00035006

Reference: July Monthly (6/1/95-6/30/95) and Year End (12/1/95-12/31/95) Reports

Dear Ms. Lottice:

This letter is to inform you that as of April 10, 1996, the Commission has not received your response to our requests for additional information dated March 20, 1996. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Donald Averett on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures

