



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20465

RQ-2

May 12, 2004

Richard F. Neel, Jr., Treasurer  
Republican Party of Virginia, Inc.  
115 East Grace Street  
Richmond, VA 23219

**Response Due Date:**  
**June 11, 2004**

Identification Number: C00001305

Reference: Amended April Quarterly Report (1/1/03 -- 3/31/03), received 1/8/04

Dear Mr. Neel:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-In response to the lack of rent payments disclosed on your report, you state that "the reason there are no rent payments is that the building in which we reside is owned by a foundation that kindly rents it to us for \$1.00 per year." Please be advised that the provision of facilities to your committee at a charge that is less than the usual and normal charge is an in-kind contribution. When goods or services are provided at less than the usual and normal charge, the amount of the in-kind contribution is the difference between the usual and normal charge and the amount charged to the political committee. 11 CFR §100.52(d) Further, you are advised that 2 U.S.C. §441b(a) prohibits the receipt of contributions from corporations unless made from a separate segregated fund established by the corporation.

If you have received a prohibited in-kind contribution(s), you must pay the apparent corporate entity the difference between the usual and normal charge and the amount charged to your political committee.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for any payment made, or provide additional clarifying information regarding this issue. In addition, any payment should be disclosed on Schedule B or H4 supporting Line 21(b) or 21(a) of the report covering the period during which the transaction was made.

Although the Commission may take further legal action concerning the apparent acceptance of a prohibited in-kind contribution, prompt action by your committee will be taken into consideration.

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1394.

Sincerely,



William S. Wiquist  
Campaign Finance Analyst  
Reports Analysis Division

