



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

November 12, 2003

Andrew Tobias, Treasurer
DNC Services Corporation/Democratic
National Committee
430 S. Capitol Street S.E.
Washington, DC 20003

**Response Due Date:
December 12, 2003**

Identification Number: C00010603

Reference: May Monthly Report (4/1/03-4/30/03)

Dear Mr. Tobias:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-On Schedule A supporting Line 15 of the Detailed Summary Page, your committee discloses receipts totaling \$14,938.81 from "AmeriPac/The Fund for A", "Complink", "Hyatt Dorado Beach Hotel", and "Pac to the Future", however, you have not previously itemized any payment(s) to these entities on Schedule B supporting Line 21(b) or Schedule H4 supporting Line 21(a). Please clarify the nature of this transaction or amend Schedule A by providing the correct name and mailing address of the original source(s) for these receipts.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1639.

Sincerely,



Colleen Manning
Senior Campaign Finance Analyst
Reports Analysis Division

