

Winston & Strawn Political Action Committee
1400 L Street, N.W.
Washington, D.C. 20005

June 23, 1994

Ms. Erica Holder
Reports Analysts
Reports Analysis Division
Federal Election Commission
Washington, D.C. 20463

Identification Number: C00282921

Reference: Response to June 8, 1994 inquiry about
administrative expenses in the Amended April
Quarterly Report (1/1/94 - 3/31/94)

Dear Ms. Holder:

This is a response to your letter of June 8, 1994, inquiring as to the absence of disclosed payments for administrative expenses in the April Quarterly Report of the Winston & Strawn Political Action Committee. During the first quarter of 1994, the Winston & Strawn Political Action Committee had administrative expenses of only \$45.68, which were received as an in-kind contribution from Winston & Strawn. Because this amount was less than \$200 it was not reported in the April Quarterly Report pursuant to 2 U.S.C. 434(b)(5). Expenses during this reporting period were minimal because of the low-level of activity of the Committee. As you can gather from the report, only five contributions were made, all approved and made on the same day. Furthermore, there were no new contributors to the Winston & Strawn Political Action Committee during the first quarter of 1994. Since contributions to the Committee are made automatically through a payroll deduction and electronic deposit, there is no expense in the collection of contributions.

As you can see from our January 31, 1994 Year End Report, there were higher administrative expenses (totalling \$523.30) during the July 31, 1993 to December 31, 1993 period, but these expenses were attributable to expenses associated with starting a system of payroll deductions and also attributable to a larger number of contributions made by the Committee.

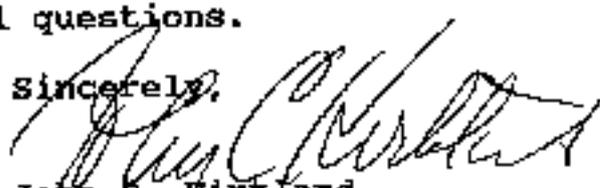
9 - 0 3 2 0 5 0 / 4

Ms. Erica Holder
June 23, 1994
Page Two

If the aggregate of administrative expenses for 1994 exceeds \$200 by June 30, 1994, these expenses will be reported in the July 15 Quarterly Report.

I trust that this response will satisfy any questions you might have. If you have any additional questions, please feel free to call me with any additional questions.

Sincerely,



John C. Kirtland
Assistant Treasurer
Winston & Strawn
Political Action Committee

340390500/0

Federal Election Commission
**ENVELOPE REPLACEMENT PAGE
FOR INCOMING DOCUMENTS**

The Commission has added this page to the end of this filing to indicate how it was received.

Hand Delivered

DATE OF RECEIPT

First Class Mail

POSTMARKED

Registered/Certified Mail

POSTMARKED

6-23-94

No Postmark

Postmark Illegible

Received from the House Office of Records
and Registration

DATE OF RECEIPT

Received from the Senate Office of Public
Records

DATE OF RECEIPT

Other (Specify):

POSTMARKED

and/or DATE OF RECEIPT

MMR

PREPARER

6-27-94

DATE PREPARED

94039150270