

MS-O

May 8, 2012

MICHAEL J. CHEEK , TREASURER HERFF JONES INC PAC (HERFF JONES PAC) 4501 W 62ND ST INDIANAPOLIS, IN 46268

IDENTIFICATION NUMBER: C00519009

REFERENCE: MONTHLY FILING SCHEDULE

Dear Treasurer:

The Commission has received notification of your intent to file reports of receipts and disbursements on a monthly filing schedule. Please be advised that under Section 104.5(c) of the Commission regulations, a committee may change its filing frequency no more than once per calendar year. A reporting schedule is provided below for the remainder of the 2012 calendar year.

Report Type	Coverage Dates	Report Due For Filing
May Monthly Report	4/16/12-4/30/12	May 20, 2012
June Monthly Report	5/1/12-5/31/12	June 20, 2012
July Monthly Report	6/1/12-6/30/12	July 20, 2012
August Monthly Report	7/1/12-7/31/12	August 20, 2012
September Monthly Report	8/1/12-8/31/12	September 20, 2012
October Monthly Report	9/1/12-9/30/12	October 20, 2012
Pre-General Report	10/1/12-10/17/12	October 25, 2012
Post-General Report	10/18/12-11/26/12	December 6, 2012
Year End Report	11/27/12-12/31/12	January 31, 2013

If you have any questions, please contact David Garr in the Reports Analysis Division on the toll free number, (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division). His local number is (202) 694-1137.

HERFF JONES INC PAC (HERFF JONES PAC)

Page 2 of 2

Sincerely,

Jodi Winship

Chief, Compliance Branch Reports Analysis Division

211