



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

February 26, 1998

Nancy Garland, Esq., Treasurer
Physical Therapy Political Action
Committee (PT-PAC)
1111 North Fairfax Street
Alexandria, VA 22314

Identification Number: C00012880

Reference: November Monthly Report (10/1/97-10/31/97)

Dear Ms. Garland:

This letter is to inform you that as of February 25, 1998, the Commission has not received your response to our request for additional information, dated February 4, 1998. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Donald L. Averett on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



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RQ-2

FEB 4 1998

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Dear Ms. Garland:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 23 of the Detailed Summary Page of your report discloses a total of \$25,500 in contributions to federal candidates/committees. The sum of the entries itemized on Schedule B, however, indicates the total to be \$29,500. Please amend your report to clarify the discrepancy.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Donald L. Averett
Senior Reports Analyst
Reports Analysis Division

