



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

April 7, 2015

GREGORY E. SANBORN, TREASURER
DEMOCRATIC PARTY OF CONTRA COSTA
COUNTY
702 WINDMILL COURT
CONCORD, CA 94518

Response Due Date
05/12/2015

IDENTIFICATION NUMBER: C00456764

REFERENCE: AMENDED 30 DAY POST-GENERAL REPORT (10/01/2014 -
11/24/2014), RECEIVED 03/21/2015

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

- Your report does not include a Schedule H1 to disclose the ratio for the allocation of certain costs. Separated Segregated Funds and Nonconnected committees that choose to allocate administrative expenses, generic voter drive costs and expenses related to public communications referencing any party committee (but no clearly identified candidates), should disclose the allocation ratio applied to these expenses on Schedule H1. 11 CFR §104.10(b)(1)

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please

DEMOCRATIC PARTY OF CONTRA COSTA COUNTY

Page 2 of 2

contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1143.

Sincerely,

A handwritten signature in black ink that reads "Kaitlin E. Seufert". The signature is written in a cursive, flowing style.

Kaitlin Seufert
Sr. Campaign Finance & Reviewing Analyst
Reports Analysis Division

315