



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

DEC 13 1995 <sup>BO-2</sup>

Kenneth W. Malcolm, Treasurer  
Metropolitan Life Insurance  
Company (METLIFE) Employees'  
Political Participation Fund A  
One Madison Avenue  
New York, NY 10010

Identification Number: C00040923

Reference: October Monthly Report (9/1/95-9/30/95)

Dear Mr. Malcolm:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

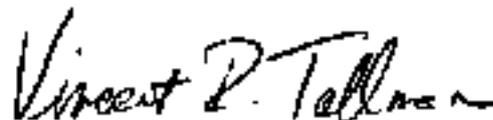
-Your report(s) was not signed by the treasurer or designated agent listed on your Statement of Organization. Please amend your report(s) by providing the signature of an individual that is authorized to sign the report(s). 2 U.S.C. §434(a)(1) and 11 CFR §104.14(a) and (d) If a new treasurer has been appointed, please file an amended Statement of Organization (FORM 1) or a letter to reflect this change.

-Pursuant to 11 CFR § 110.6 (c) all earmarked contributions, that have passed through a conduit's account, must be itemized on the receipt and disbursement schedules. Your report disclosed the receipt of earmarked contributions on Schedule A, but does not include any corresponding itemized disbursements on Schedule B. All earmarked contributions must be forwarded to the recipient candidate committee within 10 days of receiving the contribution. §102.8(a) and (c) Please amend your report by providing the omitted disbursement schedules for all earmarked contributions disclosed by your committee.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this

letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Vincent R. Tallman  
Reports Analyst  
Reports Analysis Division

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