



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

May 16, 2002

Mrs. Pat Carlson, Treasurer  
Tarrant County Republican Victory Fund  
1415 Ballinger  
Fort Worth, TX 76102

Identification Number: C00116038

Reference: Year End Report (7/1/01-12/31/01)

Dear Mrs. Carlson:

This letter is to inform you that as of May 15, 2002, the Commission has not received your response to our request for additional information, dated April 24, 2002. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by June 5, 2002. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Angel Williamson on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Mrs. Pat Carlson, Treasurer  
Tarrant County Republican Victory Fund  
1415 Ballinger  
Fort Worth, TX 76102

APR 24 2002

Identification Number: C00116038

Reference: Year End Report (7/1/01-12/31/01)

Dear Mrs. Carlson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B supporting Line 22 discloses a transfer to TCR Campaign Fund for "RETURN FUNDS DEP'D TO FED ACCT IN ERROR"; however, it appears that the receipt of this contribution has not been reported by your committee. Please provide the original date of receipt of the contribution. In addition, you must amend the report covering the period during which the contribution was received to disclose the receipt on Schedule A supporting the appropriate line of the Detailed Summary Page. 11 CFR §103.3(b)(1)

-Schedule B supporting Line 22 of your report discloses a disbursement for an apparent refund or rebate to your non-federal account for a previously allocated expense. Please be advised the refund or rebate must be allocated between the federal and non-federal accounts according to the same allocation ratio used to allocate the original disbursement. Furthermore, the federal account must transfer the non-federal portion to the non-federal account using one of two methods.

The method of reporting described in Advisory Opinion 1995-22 allows a committee to itemize the refund or rebate as a negative entry on Schedule H4. Alternatively, a committee may disclose the receipt of the refund or rebate into the federal account on Schedule A supporting Line 15, and the

## TARRANT COUNTY REPUBLICAN VICTORY FUND

PAGE 2

transfer of the non-federal account's share to the non-federal account on Schedule H4. Please refer to the enclosed sample of properly reported refunds and rebates of allocable activity and amend your report as appropriate.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): DC Fly In Expense, Washington DC Fly In, and Washington DC Fly In Expense. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Schedule H4 of your report discloses activity which is 100% non-federal. A committee is permitted to pay the entire amount of an allocable activity from its federal account and receive a transfer(s) from its non-federal account solely to cover the non-federal share of the allocable expense(s). 11 CFR §106.5(g)(i) However, a 100% non-federal disbursement does not fall within the definitions of an allocable expense, and constitutes an impermissible transfer of funds received by your federal account from your non-federal account. Please amend your report to provide further clarification of this transaction.

The Commission recommends you immediately transfer any amount(s) received by your federal account for this disbursement back to your non-federal account. Although the Commission may take further legal action concerning this prohibited activity, your prompt action will be taken into consideration.

-Schedule B supporting Line 22 discloses that your committee made a \$2,800 transfer to the TCR Campaign Fund for "RETURN STATE PORTION OF D C FLY IN EXPS"; however, a review of Schedule A supporting Line 15 discloses a receipt of only \$2,000 (pertinent portion(s) attached) from Travel By Starr for "D C FLY IN DEPOSIT REFUND AIRFARE". Please amend your report to confirm the full amount of the refund received from Travel By Starr and the non-federal share transferred in for this disbursement.

-Your report discloses a category of financial activity that has been reflected on the wrong schedule. Loans owed by the committee should be properly disclosed on a separate Schedule C, supporting Line 10 of the Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

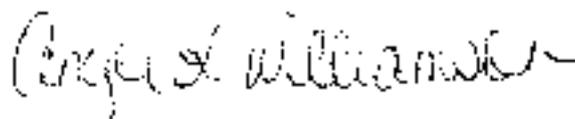
TARRANT COUNTY REPUBLICAN VICTORY FUND  
PAGE 3

-When reporting loans and/or lines of credit in the future, please refer to the following explanation and to the instructions on the back of Schedules C and C-1 for further information. **Loans and lines of credit received from lending institutions must be originally reported on both Schedules C and C-1.** The Committee must continuously report the status of the loan on Schedule C, and should file a new Schedule C-1 if the loan or line of credit is restructured or if a draw on the line of credit is made. For lines of credit, the original amount on Schedule C will change when additional amounts are drawn from the total credit set aside for the Committee by the lending institution to reflect the total amount of obligation which the Committee is currently required to pay.

In addition, when a loan is received or when a draw is made on a line of credit, the Committee must report this receipt on a Schedule A supporting Line 13 of the Detailed Summary Page to enter the amount into the Committee's receipts. Likewise, when a payment is made, the payments on the principal must be disclosed on Schedule B supporting Line 26. Any payments on interest should be reported separately on the appropriate disbursement schedule.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Angel L. Williamson  
Senior Reports Analyst  
Reports Analysis Division

**SCHEDULE A (FEC Form 3X)  
ITEMIZED RECEIPTS**

Use separate schedule(s)  
or each category of the  
Detailed Summary Page

FOR LINE NUMBER:  
(check only one)

PAGE 21 / 61

<input type="checkbox"/> 11a	<input type="checkbox"/> 11b	<input type="checkbox"/> 11c	<input type="checkbox"/> 12
<input type="checkbox"/> 13	<input type="checkbox"/> 14	<input checked="" type="checkbox"/> 15	<input type="checkbox"/> 16
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Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (In Full)  
TCR VICTORY FUND

Full Name (Last, First, Middle Initial)

A. TRAVEL BY STARR

Mailing Address

218 FERNDALE

City

LEWISVILLE

State

TX

Zip Code

75077

Date of Receipt

M M / O O I Y Y Y  
10 / 31 2001

FEC ID number of contributing  
federal political committee.

Amount of Each Receipt This Period

2000.00

Name of Employer

Occupation

D C FLY IN DEPOSIT REFUND  
AIRFARE

Receipt For

Primary

General

Other (specify) ▼

Aggregate Year-to-Date ▼

2000.00

Transaction ID: SA15.5125

B.

C.

SUBTOTAL of Receipts This Page (optional) .....	2000.00
TOTAL This Period (last page this line number only) .....	2000.00

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