



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-1

February 24, 2012

JOAN HOLTZ, TREASURER
DEMOCRATIC HEADQUARTERS OF THE WEST
SAN GABRIEL VALLEY
11826 THE WYE ST.
EL MONTE, CA 91732

Response Due Date
03/30/2012

IDENTIFICATION NUMBER: C00406488

REFERENCE: AMENDED STATEMENT OF ORGANIZATION, RECEIVED 01/28/2012

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

- Your committee has checked Line 5(f) which indicates that your committee supports/opposes more than one Federal candidate, and is not a separate segregated fund or a party committee; however based on your previous filing(s), your committee appears to be a subordinate committee of the Democratic Party. Please be advised, a party committee is a political committee which represents a political party and is part of the official party structure at the national, state, or local level. If your committee is a subordinate committee of the Democratic Party, an amended Statement of Organization should be submitted which indicates the appropriate Type of Committee on Line 5(d). Please amend your filing to clarify this apparent discrepancy.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

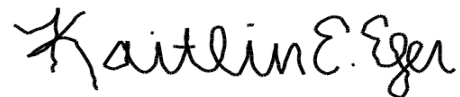
Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than

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just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1143.

Sincerely,

A handwritten signature in black ink that reads "Kaitlin Eger". The signature is written in a cursive style with a large, stylized 'K' and 'E'.

Kaitlin Eger
Senior Campaign Finance Analyst
Reports Analysis Division

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