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August 11, 1994

Mr. John D. Gibson
Assistant Staff Director
Reports Analysis Division
Federal Elections Commission
Washington, DC 20463

RE: SIERRA CLUB POLITICAL COMMITTEE. ID #: C00135368

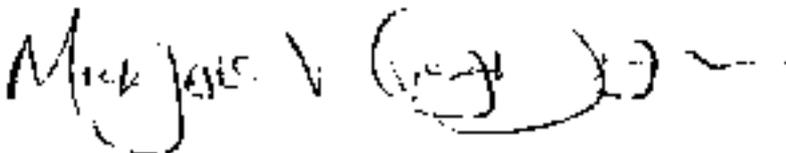
Dear Mr. Gibson,

Pursuant to your letter dated August 4, 1994, regarding the need for us to furnish information on contributors, to ensure full compliance with the provisions of the Federal Election Campaign Act.

Please be advised, that at this time we do not have this information on file. We have sent requests to contributors asking that they provide additional information to us (see attached sample request letter). Once we receive all required information, we shall file an amended return(s) for the reporting period(s) in question.

If you should have any questions, please contact me directly.

Very truly yours,



Michael V. Graham
for the Sierra Club Political Committee

cc: Daniel Weiss
Barbara Harms

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FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20461

RQ-3

August 4, 1994

Daniel Weiss, Treasurer
Sierra Club Committee on
Political Education
730 Polk Street
San Francisco, CA 94109

Identification Number: C00135368

Reference: June Monthly Report (5/1/94-5/31/94)

Dear Mr. Weiss:

This letter is to inform you that as of August 3, 1994, the Commission has not received your response to our request for additional information, dated July 13, 1994. This notice request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions related to this matter, please contact Kenneth A. Davis, Jr. on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in cursive script, appearing to read "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure

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FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

HQ-2

Daniel Weiss, Treasurer
Sierra Club Committee on Political Education
730 Polk St.
San Francisco, CA 94109

JUL 13 1994

Identification Number: C00135368

Reference: June Monthly Report (5/1/94-5/31/94)

Dear Mr. Weiss:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The identification of each contributor, including the person's occupation and name of employer, must be provided if the person has contributed in excess of \$200 in the aggregate during the calendar year. Please amend Schedule A supporting Line 11(a)(i) for each entry lacking a contributor's occupation and name of employer.

Note: If your committee has made attempts, either by a written request or by an oral request documented in writing to obtain this information from each contributor, your committee may have exercised "best efforts." Under revised 11 CFR 104.7(b), such effort shall consist of an initial clear and conspicuous request for the name, mailing address, occupation, and name of employer of each individual who has contributed over \$200 in the calendar year which informs the contributor that the reporting of such information is required by law. If necessary, your committee must make a written follow-up request or an oral follow-up request documented in writing, within thirty days with no additional solicitation. Subsequently, the committee should report any changes provided by the contributor or any additional information which is in the committee's records. If you believe that your committee satisfies the "best efforts" provision, you should provide a copy of your solicitation or an explanation of the method(s) used to obtain contribution information. Clarification regarding "best efforts" should be disclosed during each two year election cycle beginning with the first report filed in the non-election year. 11 CFR §104.3(a)(4)(i)

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SIERRA CLUB POLITICAL COMMITTEE

Washington Office 408 C Street NE Washington, DC 20002 (202) 547-1141
National Headquarters 730 Polk Street San Francisco, CA 94109 (415) 776-2211

TO: Robert D Marshall
FROM: Daniel J. Weiss, Political Director
DATE: 07/03/94

Thank you for taking the time to speak with our representative and for your generous gift to the Sierra Club Political Committee. Your credit card payment of \$100 will help us support those pro-environment candidates in hotly contested Congressional races.

Your contribution to the Sierra Club Political Committee will support our effective electoral efforts, and therefore is not tax-deductible.

"Federal law requires political committees to report the name, mailing address, occupation and name of employer for each individual whose contributions aggregate in excess of \$200 in a calendar year."

To ensure that we comply with Federal law, please also provide the information below:

Occupation lawyer
Employer's name Griffun, Cochrane & Marshall

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**Federal Election Commission
ENVELOPE REPLACEMENT PAGE
FOR INCOMING DOCUMENTS**

The Commission has added this page to the end of this filing to indicate how it was received.

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