

**WESTERN  
UNION**

WESTERN UNION COMMERCIAL SERVICES  
CONFIRMATION OF MAILGRAM TO: STEVEN BROGAN  
VOUGHT AIRCRAFT INDUSTRIES INC POLITICAL  
9314 W JEFFERSON BLVD  
DALLAS TX 75211-9302

JOHN MUCKLE-REPORT ANALYSIS DIV.  
FEDERAL ELECTION COMMISSION  
999 E ST NW  
WASHINGTON DC 20463

DECEMBER 27, 2000

IDENTIFICATION NUMBER: CD0361949

REFERENCE: 30 DAY POST-GENERAL REPORT (10/01/2000 - 11/27/2000)

DEAR TREASURER:

IT HAS COME TO THE ATTENTION OF THE FEDERAL ELECTION COMMISSION THAT YOU MAY HAVE FAILED TO FILE THE ABOVE REFERENCED REPORT OF RECEIPTS AND EXPENDITURES AS REQUIRED BY THE FEDERAL ELECTION CAMPAIGN ACT, AS AMENDED. YOU WERE PREVIOUSLY NOTIFIED OF THE DUE DATE FOR THIS REPORT.

IT IS IMPORTANT THAT YOU FILE THIS REPORT IMMEDIATELY WITH THE FEDERAL ELECTION COMMISSION, 999 E STREET, N.W., WASHINGTON, D.C., 20463. A COPY OF THE REPORT OR RELEVANT PORTIONS SHOULD ALSO BE FILED WITH THE SECRETARY OF STATE OR EQUIVALENT STATE OFFICER, UNLESS THE STATE IS EXEMPT FROM THE FEDERAL REQUIREMENT TO RECEIVE AND MAINTAIN PAPER COPIES.

FAILURE TO TIMELY FILE THIS REPORT MAY RESULT IN CIVIL MONEY PENALTIES, AN AUDIT OR LEGAL ENFORCEMENT ACTION.

IF YOU HAVE ANY QUESTIONS REGARDING THIS MATTER, PLEASE CONTACT DOMINICK A. CIARALDI ON OUR TOLL FREE NUMBER (800)424-9530. OUR LOCAL NUMBER IS (202)694-1130.

SINCERELY,

JOHN D. GIBSON  
ASSISTANT STAFF DIRECTOR  
REPORTS ANALYSIS DIVISION

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every sale, purchase, and payment must be properly documented to ensure the integrity of the financial statements. This includes recording the date, amount, and purpose of each transaction, as well as the names of the parties involved.

Secondly, the document highlights the need for regular reconciliation of accounts. This process involves comparing the company's internal records with the bank statements to identify any discrepancies. Regular reconciliation helps to detect errors or fraud early on and ensures that the books are balanced at all times.

Another key aspect mentioned is the importance of separating personal and business finances. This involves having a dedicated bank account for the business and using it exclusively for all business-related transactions. This practice makes it easier to track business expenses and income, and it helps to protect the owner's personal assets from business liabilities.

The document also touches upon the importance of staying up-to-date with tax laws and regulations. Tax laws can change frequently, and it is crucial for business owners to understand their obligations and take advantage of any available deductions or credits. Consulting with a tax professional can be helpful in navigating these complexities.

Finally, the document stresses the importance of transparency and communication. Business owners should be open about their financial situation with their partners, investors, and lenders. Regular communication helps to build trust and ensures that everyone is on the same page regarding the company's financial health and future plans.