



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

January 3, 2012

ROBERT E. MOOK, TREASURER  
DEMOCRATIC CONGRESSIONAL CAMPAIGN  
COMMITTEE  
430 SOUTH CAPITOL STREET SE, 2ND FLOOR  
WASHINGTON, DC 20003

**Response Due Date**  
**02/07/2012**

IDENTIFICATION NUMBER: C00000935

REFERENCE: NOVEMBER MONTHLY REPORT (10/01/2011 - 10/31/2011)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Schedule B, supporting Line 21(b) of your report discloses negative entries to "Democratic Congressional Campaign Committee" totaling -\$15,906 with purposes of "Offset For In-Kind Transfer" and "Offset For In-Kind Polling". However, Lines 22 and 23 of your report does not appear to disclose corresponding in-kind contributions. Please amend your report by itemizing the in-kind transfers or contributions on Schedule B, or provide additional clarification regarding this apparent discrepancy.
2. Please identify the name of the recipient committee for the in kind transfer(s) disclosed on Schedule B for Line 22. (11 CFR §104.3 (b)(3))

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than

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just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1141.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Buckley". The signature is written in a cursive style with a prominent initial "D" and a long, sweeping underline.

Daniel Buckley  
Senior Campaign Finance Analyst  
Reports Analysis Division