



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Michael J. Kasper, Treasurer
Democratic Party of Illinois
P.O. Box 518
Springfield, IL 62705

JUN 20 2001

Identification Number: C00167015

Reference: Year End Report (11/28/00-12/31/00)

Dear Mr. Kasper:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The totals listed on Lines 11(c), 11(d), 18 and 20, Column B of the Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.

-The Detailed Summary Page, on Line 18 Column A of your report, discloses \$71,403.85 in transfers from the non-federal account for joint activity for the reporting period. However, Line 21 (a)(ii) Column A discloses \$61,493.63 as the non-federal share for joint activity for the reporting period. While the non-federal account is permitted to transfer funds to the federal account for shared activity, transfers for shared activity must be made within a 70-day time period: no more than 10 days before or 60 days after the payment to the vendor. 11 CFR §§106.5(g)(2) and 106.6(e)(2) Please clarify the nature of the transfers-in from the non-federal account.

The Commission recommends that you immediately transfer back to the non-federal account, the total excessive amount which was received by your federal account outside the 70-day time period. Although the Commission

may take further legal action concerning this prohibited activity, your prompt action will be taken into consideration.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): "ADP fee" and "Reallocation 67% of cks. 2257 and 2258". For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Your report discloses an allocated disbursement to Colleen Burke with a federal share of -\$56.13. Please note that Schedule H4 supporting Line 21(a) of the Detailed Summary Page should only reflect positive outlays of funds, or voids reported as negative sums for both the federal and the non-federal accounts. Please amend your report to clarify the nature and purpose of this negative figure.

-Schedule H4 of your report discloses a total of \$660.35 in voided or returned checks for previously disclosed allocable expenses (pertinent portions attached). Please provide additional information to clarify when these checks were reissued to the vendors and provide the date(s) the checks were reissued. If these checks were not reissued to the vendors, please provide additional information regarding the transfer-out of the non-federal portion of each voided check pertaining to these allocable expenses. Additionally, please clarify if the vendors involved in these voided transactions have provided any services to your committee for which they have not been paid and the steps your committee has taken to account for the federal portion of these voided checks. Be advised that any services provided to your committee for free or less than the usual charge would constitute an in-kind contribution from the entity providing the service.

-On Schedule H3 supporting Line 18 of the Detailed Summary Page, you have failed to provide a breakdown of transfers received by the federal account. Please amend your report to include the missing information.

-Your EVENT YEAR-TO-DATE calculations for Administrative/Voter Drive and Fundraising are incorrect. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year for the whole Administrative/Voter Drive category. EVENT YEAR-TO-DATE totals for fundraising, direct candidate support, and exempt activities are derived by aggregating all disbursements during the calendar year within a specific event. These

should be calculated by adding the latest disbursement for a category or event to the previous EVENT YEAR-TO-DATE total for that category or event. This running EVENT YEAR-TO-DATE total should be disclosed after each disbursement is listed. Please amend your report by providing the correct EVENT YEAR-TO-DATE totals.

-Schedule H4 discloses disbursements for "Fundraiser at Oz" and "lodging for staff" which are categorized as fundraising; however, Schedule H2 does not include the allocation ratios for this activity. Please amend Schedule H2 to disclose the omitted ratios.

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to include a unique identifying title or code for the payment(s) made to Sheraton Chicago Hotel and Towers and National Sports and Recreation. 11 CFR §104.10. Please amend this report to provide a unique identifying title or code for each entry omitting this information.

-Your report discloses a Memo Entry Schedule A from the State Party Democratic Victory Fund totaling \$30,253.03; however, your report fails to disclose any transfers received from this entity. Please amend your report to clarify this apparent discrepancy.

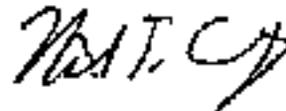
-You have previously indicated that your committee has been using "best efforts" to obtain the occupation and name of employer for each contributor. However, an increasing number of entries lack this information. Please amend your report by supplying the omitted information or providing an explanation of your efforts in this regard. 11 CFR §§104.3(a)(4)(i) and 104.7

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports

Analysis Division). My local number is (202) 694-1130.

Sincerely,



Nicholas T. Ebinger
Reports Analyst
Reports Analysis Division

DISBURSEMENT SCHEDULE H4

Effective 1/1/81

JOINT FEDERAL / NON-FEDERAL ACTIVITY SCHEDULE

FOR LINE 21a)

NAME OF COMMITTEE (In Full):
DEMOCRATIC PARTY OF ILLINOIS

FULL NAME, MAILING ADDRESS, AND ZIP CODE	PURPOSE/EVENT	DATE	TOTAL AMOUNT	FEDERAL SHARE	NON-FEDERAL SHARE
Central Management Services Stratton Office Building Springfield IL 62704 Insurance reimbursement-Clarkin-CHECK VOIDED		12/31/2000	-110.35	-35.42	-73.93
CATEGORY: <input checked="" type="checkbox"/> ADMIN/VOTER DRIVE <input type="checkbox"/> FUNDRAISING <input type="checkbox"/> EXEMPT EVENT YEAR-TO-DATE: \$ 8823007.54 <input type="checkbox"/> DIRECT CANDIDATE SUPPORT					
FULL NAME, MAILING ADDRESS, AND ZIP CODE	PURPOSE/EVENT	DATE	TOTAL AMOUNT	FEDERAL SHARE	NON-FEDERAL SHARE
U.S. Pacific Management, Inc. IL October Rent-wid		12/31/2000	-550.00	-181.50	-368.50
CATEGORY: <input checked="" type="checkbox"/> ADMIN/VOTER DRIVE <input type="checkbox"/> FUNDRAISING <input type="checkbox"/> EXEMPT EVENT YEAR-TO-DATE: \$ 882457.54 <input type="checkbox"/> DIRECT CANDIDATE SUPPORT					

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TOTAL FEDERAL AND NON-FEDERAL ACTIVITY THIS PERIOD

93105.99

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