



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

September 20, 2020

YAN RYCKEWAERT, TREASURER
BUILDING OWNERS AND MANAGERS
ASSOCIATION INTERNATIONAL
POLITICAL ACTION COMMITTEE
1101 15TH ST., NW SUITE 800
WASHINGTON, DC 20005

Response Due Date
10/26/2020

IDENTIFICATION NUMBER: C00106435

REFERENCE: JULY MONTHLY REPORT (06/01/2020 - 06/30/2020)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Schedule A supporting Line 17 of your Detailed Summary Page discloses a receipt for "Misdeposited Funds" for \$2,900. Please provide any clarifying information as to the details of this receipt and why this activity was not disclosed on the original report covering the period during which it took place.
2. Schedule B supporting Line 28(a) of your report discloses negative entries for refunds to individuals. Please be advised that if your committee wrote a refund check from your account, the disbursements should be disclosed as positive entries on Schedule B supporting Line 28(a) of the Detailed Summary Page. This method of reporting would clarify for the public record the total amount of disbursements and more accurately disclose the cash-on-hand amount. Please amend your report to properly disclose this activity or provide clarifying information.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will**

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not be considered.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For information about the report review process or specific filing information for your committee type, please visit www.fec.gov/help-candidates-and-committees. For more information about Requests for Additional Information (RAI), why you received a letter, and how to respond, please visit www.fec.gov/help-candidates-and-committees/request-additional-information. Should you have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number(202) 694-1162.

Sincerely,

A handwritten signature in cursive script, appearing to read "M. Henry", written in dark ink.

Michael-Ann Henry
Senior Campaign Finance Analyst