



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

NOV 1 1986

Katherine Jenkins, Treasurer
National Democratic Policy Committee
113 Halifax Pl., SE
Leesburg, VA 22075

Identification Number: C00136531

Reference: July Quarterly Report (4/1/86-6/30/86)

Dear Ms. Jenkins:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of Schedules B and C. However, your committee has not been given prior approval to use these formats. Commission records indicate that your committee requested approval for Schedule D only on November 22, 1986. Approval was granted for Schedule D on December 15, 1986. Please submit a separate sample format with a cover letter requesting approval of Schedules B and C. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Debbie Manzano

Debbie Manzano
Senior Reports Analyst
Reports Analysis Division

