



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Jefferson E. Howeth, Treasurer  
Centex Corporation PAC (CENTEXPAC)  
2728 N Harwood  
Dallas, TX 75201

Identification Number: C00170555

Reference: Mid-Year Report (1/1/99-6/30/99)

AUG 30 2000

Dear Mr. Howeth:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 11(a)(i) of the Detailed Summary Page of your report discloses a total of \$2,205.40 in itemized contribution from individuals. The sum of the entries itemized on Schedule A, however, indicates the total to be \$240.52. Please amend your report to clarify the discrepancy.

-Schedule A supporting Line 11(a)(i) of your report discloses contributions received through what appears to be a payroll deduction plan. Please amend your report to disclose the total amount received this reporting period. 11 CFR §104.8(b) Please refer to the enclosed sample of properly reported payroll deductions.

-2 U.S.C. §434(b)(3) requires itemization of contributions from individuals and persons other than political committees, where the aggregate total from the contributor exceeds \$200 in a calendar year. In addition, 11 CFR §104.3(a)(2)(i)(B) requires a committee to report the total amount of unitemized contributions (see Line 11(a)(ii) of the Detailed Summary Page). If a committee wishes to disclose contributions regardless of the amount contributed, the committee must separate (on separate receipt schedules) those contributors requiring itemization from those who are not required to be itemized. 11 CFR §104.3(a)(4)(i) For future filings, please submit your reports in this order.

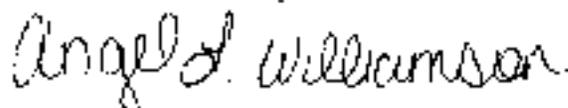
-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Operating expenditures should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

-Be advised that you have used an incorrect committee identification number on the Summary Page of your report(s). Please file all future reports and correspondence using your correct identification number, C00170555, to avoid potential errors in entering your reports onto the public record.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Angel L. Williamson  
Reports Analyst  
Reports Analysis Division

# PAYROLL DEDUCTIONS

# Payroll Deductions

Once an individual's deductions aggregate over \$200 in a calendar year, report the total amount deducted from the donor's paychecks during the reporting period on Schedule A. In parentheses indicate the amount that was deducted each pay period. Instead of stating a specific date of receipt, write "payroll deduction" under "Date." The other itemized information, including the year-to-date total, must be completed for each donor. 104.6(b).

**EXAMPLE:** During an election year, a corporate manager authorizes her employer to deduct \$15 per pay period (each pay period is two weeks) for the company's SSF. The SSF, which files FEC reports on a quarterly schedule, includes the manager's first-quarter contributions (\$90 for six pay periods) as "unitemized contributions" on Line 11(a)(ii) in the April quarterly report.

By June 30 (the closing date for the July quarterly report), 13 pay periods have passed, and the manager's aggregate contributions are \$195—still below the \$200 itemization threshold. The manager's second-quarter contributions again are included in "unitemized contributions" in the July report.

By September 30 (the closing date for the October quarterly report), 19 pay periods have passed, and the manager's contributions reach \$285. Now the committee itemizes the total contributions received from the manager during the third quarter (\$90), providing the year-to-date total in the appropriate space. (See Item A in the illustration above.)

# In-Kind Contributions

When determining whether to itemize an in-kind contribution, follow the same guidelines listed above under "When to Itemize Receipts." See page 8 for information on how to determine the dollar value of an in-kind contribution.

In addition, add the value of the in-kind contribution to the operating expenditures total on Line 21(b) (in order to avoid inflating the cash-on-hand amount). 104.13(a)(2).

If the in-kind contribution must be itemized on Schedule A, then it must also be itemized on a Schedule B for operating expenditures. See the illustration at left.

SCHEDULE A		ITEMIZED RECEIPTS		PAGE OF	
Contributions from Individuals		Use separate subtotals for each category of the Detailed Summary Page		FOR LINE NUMBER	
Any information copied from such Reports and Subtotals may not be used or used by any person for the purpose of making contributions or for any other purpose other than using the name and address of any political committee to solicit contributions from such committee.					
NAME OF COMMITTEE (in Full) National Organization PAC 00000001					
A. Full Name, Mailing Address and ZIP Code		Name of Employer	Date (month, day, year)	Amount of Each Receipt (see Page)	
Anne Sullivan 21 18th Street City, State ZIP		National Organization, Inc.	payroll deduction	\$90.00	
Address for: <input type="checkbox"/> Primary <input type="checkbox"/> Other		Occupation	Aggregate Year-to-Date	(\$15 biweekly)	
		Branch Manager	\$86.00		
B. Full Name, Mailing Address and ZIP Code		Name of Employer	Date (month, day, year)	Amount of Each Receipt (see Page)	
Rodney Jones 881 Hainsbury Road City, State ZIP		National Organization, Inc.	payroll deduction	\$120.00	
Address for: <input type="checkbox"/> Primary <input type="checkbox"/> Other		Occupation	Aggregate Year-to-Date	(\$20 biweekly)	
		Vice President	\$80.00		

Itemize payroll deductions only after they have exceeded \$200 per calendar year from an individual.

# IN-KIND CONTRIBUTIONS

SCHEDULE A		ITEMIZED RECEIPTS		PAGE OF	
Contributions from Individuals		Use separate subtotals for each category of the Detailed Summary Page		FOR LINE NUMBER	
Any information copied from such Reports and Subtotals may not be used or used by any person for the purpose of making contributions or for any other purpose other than using the name and address of any political committee to solicit contributions from such committee.					
NAME OF COMMITTEE (in Full) National Organization PAC 00000001					
A. Full Name, Mailing Address and ZIP Code		Name of Employer	Date (month, day, year)	Amount of Each Receipt (see Page)	
Martin L. Kress 4 River Road City, State ZIP		National Organization, Inc.	8/19/94	\$3,999.00 (IN-KIND) (RAFFLE PRIZE)	
Address for: <input type="checkbox"/> Primary <input type="checkbox"/> Other		Occupation	Aggregate Year-to-Date	\$3,999.00	
		Chairman			

SCHEDULE B		ITEMIZED DISBURSEMENTS		PAGE OF	
Operating Expenditures/Other Federal		Use separate subtotals for each category of the Detailed Summary Page		FOR LINE NUMBER	
Any information copied from such Reports and Subtotals may not be used or used by any person for the purpose of making contributions or for any other purpose other than using the name and address of any political committee to solicit contributions from such committee.					
NAME OF COMMITTEE (in Full) National Organization PAC 00000001					
A. Full Name, Mailing Address and ZIP Code		Purpose of Disbursement	Date (month, day, year)	Amount of Each Disbursement (see Page)	
Martin L. Kress 4 River Road City, State ZIP		raffle prize	8/19/94	\$3,999.00 (IN-KIND CONTRIBUTION)	
Address for: <input type="checkbox"/> Primary <input type="checkbox"/> Other		Disbursement to: <input type="checkbox"/> Primary <input type="checkbox"/> Other	Aggregate Year-to-Date		
		Chairman			

Itemize in-kind contributions on both Schedules A and B so as not to inflate the cash-on-hand amount.

