## FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

Martin R. Durbin, Treasurer

United Services Planning Association Inc.

DEC 16 1998

PAC (USPA PAC) 4100 South Hulen Street Fort Worth, TX 76113

Identification Number:

C00325647

Reference:

Amended July Quarterly (4/1/98-6/30/98), dated 8/26/98, October

Quarterly (7/1/98-9/30/98), 12 Day Pre-General (10/1/98-10/14/98) and

30 Day Post-General (10/15/98-11/23/98) Reports

Dear Mr. Durbin:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The beginning cash on hand for the above mentioned reports equals zero. Please note the beginning cash on hand of a report should equal the ending cash on hand of the previous report. For the example, the beginning cash on hand of the Amended July Quarterly Report should equal \$22,940 (the ending cash on hand of the April Quarterly Report). Please amend the above mention reports to clarify these discrepancies.

-Be advised that you have used an incorrect committee identification number on the Summary Page of your report(s). Please file all future reports and correspondence using your correct identification number, C00325647, to avoid potential errors in entering your reports onto the public record.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Reports Analyst
Reports Analysis Division

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