

ETEXT ATTACHMENT

08/05/2004 13:14

August 5, 2004

Ms. Alissa V. Sagri
Campaign Finance Analyst
Reports Analysis Division
Federal Election Commission
Washington, D.C. 20463

FEC Identification #: C00325836

Reference: Amended April Quarterly Report (received 6/16/04) - Response

Dear Ms. Sagri:

I am writing in response to your letter of July 7, 2004 requesting additional information regarding our amendment referenced above.

There were two essential corrections that necessitated the amendment of our original April quarterly report. I will expand on each of these corrections below, and assure you that if any future amendments are necessitated, a cover letter of explanation will be transmitted with them.

1. Lines 11(a)(i) and 11(a)(ii) - Upon further review of our original April quarterly filing, we discovered that one group of receipts was inadvertently omitted from these lines. This omission was due to our office relocation, staff changes, and subsequent establishment of a new office; therefore, this group of receipts was misplaced and not reported. Steps have been taken to ensure that such receipts are never omitted from timely reporting again.

2. Line 23 - Through clerical error, two disbursements to national party committees, each in the amount of \$15,000, were reported as \$5,000 each. This error was caught upon further review and was corrected in our amendment of 6/16/04. Again, recently implemented management procedures will ensure that our filings are reviewed and double checked for accuracy before submission.

Last, you raised the issue of election designation of contributions to federal candidates. We understand that undesignated contributions will be assigned to the next election for each candidate. In the future, we will designate each contribution regardless of whether it is the next upcoming election or not. As you may see, we have instituted that practice in our recent second quarter 2004 report filed on July 7, 2004.

I believe that this letter adequately addresses your concerns. If you require additional information to further clarify these matters, please feel free to contact me or our Assistant Treasurer, Michael Hogan, in our Washington Office at (202) 481-1026.

Thank you for your attention to this matter.

Sincerely,

John E. Mayer, Jr., MD
Treasurer

ETEXT ATTACHMENT

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